



COMMONWEALTH OF KENTUCKY JOB CLASS SPECIFICATION

FORESTRY PROGRAM SUPERVISOR

Job Number: 20001489

Job Code: 72360V000101

Job Group: 7200 - FORESTRY

Job Established: 12/16/1998

Job Revised: 04/16/2007

Grade: 15 Salary (MIN - MID):

\$19,882-\$26,339 - Hourly

\$3,230.84-\$4,280.10 - 37.5 Hr. Monthly Salary

\$3,446.22-\$4,565.44 - 40 Hr. Monthly Salary

Special Entrance Rate:

NONE

NONE

NONE

PROBATIONARY PERIOD:

This job has an initial and promotional probationary period of 12 months. For additional information refer to: <http://www.lrc.ky.gov/kar/101/001/325.htm>.

CHARACTERISTICS OF THE JOB: *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.*

Plans, assigns, and supervises the employees and activities of a Forestry Program Section; and performs other duties as required.

MINIMUM REQUIREMENTS:

EDUCATION:

Graduate of a college or university with a bachelor's degree in Forestry.

EXPERIENCE:

Must have four years professional forestry experience.

Substitute EDUCATION for EXPERIENCE:

Graduate study in forestry will substitute for the required experience on a year-for-year basis.

Substitute EXPERIENCE for EDUCATION:

NONE

SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):

NONE

EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION: *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

Plans, develops, coordinates, and supervises the activities of a forestry program section. Provides and evaluates section data for

the program manager, maintains systems to evaluate section accomplishments. Performs necessary technical studies. Reviews and keeps abreast of current program technology. Supervises and performs training activities for forestry personnel. Provides technical assistance to forestry personnel. Recommends manpower, equipment, and facility requirements to meet section needs. Organizes, develops, and maintains forest resource plans. Represents the Division in meetings with governmental agencies and non-governmental organizations. Prepares records and reports.

UNIQUE PHYSICAL REQUIREMENTS:

Extreme physical effort is required when suppressing wild land fires if mobilized to assist during emergencies.

TYPICAL WORKING CONDITIONS: *Incumbents in the job will typically perform their job duties under these conditions.*

Work is typically administration of a forestry section. Work involves frequent contact with district personnel and other agencies. A moderate amount of travel is required.

ADDITIONAL REQUIREMENTS:

Upon appointment, employees in this class may be required to maintain a valid driver's license and required to drive a licensed vehicle. This status may be necessary for the length of time in this class. If this is necessary it will be listed in the specific position description for that position. Applicants and employees in this job title may be required to submit to a drug screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

THE COMMONWEALTH OF KENTUCKY DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, SEXUAL ORIENTATION OR GENDER IDENTITY, ANCESTRY, AGE, DISABILITY, POLITICAL AFFILIATION, GENETIC INFORMATION OR VETERAN STATUS IN ACCORDANCE WITH STATE AND FEDERAL LAWS.